

DRAFT: OAH Council Report Work-plan (2018)

	Group Brainstorm	Content Development	Report Writing	Report Editing
January 25 <sup>th</sup>  Newport	- Council Logistics - Basic OAH Science: <b>Francis Chan and Alan Barton</b> - SB 1039 history			
February 26 <sup>th</sup>  Salem	- Monitoring GAPS - OAH technology demo - OA Action tool kit - OAH theme development			
March 20 <sup>th</sup>  Remote	- Overview of the identified working groups and participants - Working group deliverables - Considerations for planning: What makes up different?			
<i>Side Meetings</i> (each working group)	<b>NOAA Workbook (#1 steps 1-4)</b> - Assess the target Population - Preform a Self-Assessment (External Members) - Develop a Niche - Develop 5 Primary Outcomes (Timeline: Short, Medium, Long)			
April 17 <sup>th</sup>  Remote		- Outside of OR, ex. OAH plans <b>Philips, Kongsgaard, Lanier</b> - OAH Council Scope and Deliverables  <b>Working group readout (#1)</b> <i>“Shared Vision Presentations”</i>  <b>NOAA Workbook (#2 step 5)</b>		
<i>Side Meetings</i> (each working group)		<b>NOAA Workbook (#2 steps 6 and 7)</b> - Strategic Plan: Goals and Objectives - Implementation Planning		

		<ul style="list-style-type: none"> <li>- Identify specific tasks and member roles for each goal/objective</li> <li>- Developed 4 month work plan for one or two topics</li> </ul>		
<p><b>May 25th</b></p> <p><b>Newport</b></p>		<p><b><u>Working group readout (#2)</u></b></p> <ul style="list-style-type: none"> <li>- “Asks” associated with objective strategies</li> <li>- Pathways for Funding needs</li> <li>- OAH platforms for communication</li> <li>- Public process depth / time</li> <li>- Stakeholder Participation / Workshop</li> </ul>		
<p><i>Side Meetings</i> (each working group)</p>			<ul style="list-style-type: none"> <li>- <b>Section Writing</b></li> <li>- Gather Council pictures and prominent Oregonian quote(s)</li> <li>- Graphics and data needs</li> </ul>	
<p><b>June 25<sup>th</sup></b></p> <p><b>Remote</b></p>		<ul style="list-style-type: none"> <li>- Pathways for evaluation</li> </ul> <p>“How will we tell what we recommend is meaningful?”</p>	<p><b><u>DRAFT OUTLINE</u></b></p> <p><b><u>Supporting Documents Review</u></b></p> <ul style="list-style-type: none"> <li>- <b>Executive Summary:</b> Shared vision and mission statement (2-3 page written)</li> <li>- <b>Appendix Documents:</b> Title layout, Council members bio pages, OAH seascape, OAH history road map</li> </ul>	
<p><i>Side Meetings</i> (each working group)</p>				<ul style="list-style-type: none"> <li>- <b>Section Editing</b></li> <li>- Approve section layouts and written content</li> </ul>
<p><b>July 18<sup>th</sup></b></p> <p><b>Corvallis</b></p>				<p><b><u>DRAFT 1<sup>st</sup> Complete Report</u></b></p>

August 17th Remote				<b><u>DRAFT 2<sup>nd</sup> Complete Report</u></b> <i>Internal Agency Review</i>
September <i>((No Meeting))</i>				<b><u>FINAL SUBMISSION</u></b>