### Meeting Content
*Please review this page and address tasks in red.*

## Section Structure

The working group stepped back from the current Part 3 section structure and brainstormed what topics and sections should be included and the best order for this information.  This was a simple exercise that doesn't negate work on current text sections.

- **TASK** - Please review the *Section Organization Brainstorm Document* (page 2) and send additional ideas, thoughts, and comments for ideal section structure and section topics to Deanna.

## Section Editing Timeline

The working group reviewed and discussed the draft *Section Editing Timeline* (Page 3) at the last meeting.  A schedule of deadlines was also suggested by members –

- **TASK** - Using the following submission timeline please review section C-
  - 5 days before a working group meeting (or earlier) – submit suggested edits and comments to Deanna or directly into the google document.
  - 3 days before a working group meeting – Deanna will return a clean summary of comments and edits for review.
  - At the working group meeting – Discuss and review summary of comments and edits together.

## Data Sub-Group Update

- Some members of the Data Sub-Group will be meeting with the PISCO lab on Friday Aug 3rd to discuss data availability and get expert input on key rocky shore indices.  Presentation slides focused on Sea Level Rise on the Rocky Shores has been attached to this email.

## Scheduling Future Working Group Meetings

Schedule monthly working group meetings through winter 2018 –

- **TASK** - Please fill out Doodle Polls below (links also on page 3)
  - August Scheduling
  - September Scheduling
  - October Scheduling
  - November Scheduling
  - December Scheduling
  - January Scheduling

## Process Timeline

An updated draft timeline for this amendment process will be sent out shortly.

### More detailed meeting notes can be found on pages 4-5

# Section Organization Brainstorm (Idealized)

## Purpose

      Purpose Statement

      Goals & Goal 19

      Objectives

            Agency Directives

            Enforceable Policies

      Key Terms

## Rocky Shores Management Strategy Tools & Components

      Future Plan Updates

            Reporting to OPAC

      Community Process

            Policy/process recommendations

            Case studies (who is doing it right)

## Why the Rocky Shores?

      How do Rocky Shores fit into the Territorial Sea Plan?

      Stressors & Sustainability

      Uses

            Commercial Uses

            Recreational Uses

      Cultural Significance

## What is a Rocky Shore?

      Defining the Rocky Shore

      Setting Context

## Rocky Shore Site Inventory

      Site context, characterization, history, trends, recommendations

## Existing Framework

      Policy

      Ownership Management

      Rules

      Authorities

      Action Guide

            Lead Agencies

## Glossary

**General Section Editing Process**

**The working group will meet monthly to review, update, and edit TSP Part 3 Sections.**

- <u>5 days before a working group meeting (or earlier)</u> – submit suggested edits and comments to Deanna or directly into the google documents.
- <u>3 days before a working group meeting</u> – Deanna will return a clean summary of comments and edits for review.
- <u>At the working group meeting</u> – Discuss and review summary of comments and edits.

**General Section Editing Timeline (2018-2019)**

**The schedule below indicates the section(s) that will be focused on at each of these monthly meetings.**

| Section | June | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | → Spring |
|---|---|---|---|---|---|---|---|---|---|---|
| A | Working group reviews and adds comments to all sections | | | | | | | | | Habitat Mapping Project Completed |
| B | | | | | | | | | | |
| C | | | | | | | | | | |
| D | | | | Agency Presentation | | | | | | |
| E | | | | | | | | | | |
| New Sections | | | | | | | | | | |

*The timeline is flexible and may be lengthened or shortened based on determination of new sections and efficiency in editing.

*Scheduling Doodle Poll Links*

- August Scheduling
- September Scheduling
- October Scheduling
- November Scheduling
- December Scheduling
- January Scheduling

**Participants:** Deanna Caracciolo, Andy Lanier, Dick Vander Schaaf, Scott McMullen, Laurel Hillmann, Kris Wall, Melissa Keyser, Kerry Carlin-Morgan., Tom Calvanese, Charlie Plybon

**Members Absent:** Loren Goddard, Dave Lacey, Michael O'Leary, Chris Castelli, Laura Brown, Dave Fox, Walter Chuck

**Members of the public:** Jena Carter (TNC; OPAC), Steve Marx (PEW), Tara Brock (PEW)

| Time | Agenda Item | Notes |
|---|---|---|
| 1:00 pm | Welcome and Introductions | |
| 1:05 pm | Targeted discussion on Part 3 structure and organization exercise.<br><br>Reorganization exercise focused on setting aside the current Part 3 structure and creating an "ideal" plan structure.  Considerations included-<br>• Topic areas<br>• Suggestions on structure<br>• Likes/dislikes<br>• Overall Goals & Vision | Working group members had a productive discussion that included-<br>• Including a clear purpose statement relating to Goal 19 and focused on the target audience.<br>• Differentiating between agency directives and enforceable policy.<br>• Importance of defining the rocky shore and delineating its extent.<br>• Glossary and key terms with some highlight early in the chapter<br>• Including a procedure for a community lead process for policy recommendations<br>   o Incorporate an example case study of a successful process.<br>• Use section titles rather than letters for more clarity.<br><br>See the *Section Organization Brainstorm* Document for the outcome of the exercise. |
| 2:00 pm | Discuss draft review timeline and process | The group discussed the drafted timeline previously distributed (See editing timeline doc for details).  Some changes to the editing protocol were changed-<br><br>EDITING TIMELINE<br>• <u>5 days before a working group meeting</u> – all comments and edits are due to Deanna (by email or formatted directly into the google document).<br>• <u>3 days before a working group meeting</u> – Receive cleaned document and summarized comments and edits document for review<br>• <u>At the working group meeting</u> – review section specific comments and address necessary edits.<br><br>This process will be repeated until all sections have been completed – estimated competition |
| 2:20 pm | Break | |
| 2:30 pm | Discuss Rocky Shores | Charlie successfully acquired funding to help with messaging and |

| | Outreach & Awareness Grant Opportunity | outreach relating to rocky shores.<br>• Looking to the tourism industry to spread the messages designed in the facilitated workshops.<br>• Grant goes through 2019 and will contract SparkLoft<br>• Incorporates an evaluation mechanism – does the outreach work?<br>Working group members that are interested in being involved with this initiative should reach out to Charlie |
|---|---|---|
| 3:00 pm | Updates from Data Sub-Group & General Updates | <u>Data Sub-Group Updates</u><br>• The Data Sub-Group has met once thus far and was briefed on a study by Pat Clinton (EPA) focused on Sea Level Rise in the Rocky Shores.  This information has been shared and will be incorporated into the Rocky Shores Inventory.<br>• Andy, Dave Fox, and Deanna will be meeting with the PISCO lab on Aug. 3rd –<br>    o What it is that they think is important – basic inventories that we're promoting?<br>    o Things we should look at (target species, biological inventory).<br><br><u>General Updates</u><br>• Successful LCDC Briefing last week.  The commission was very supportive of the work and was impressed with the public scoping results. |
| 3:15 pm | Review Section B comments | • See summary document of edits and comment dated 7/31/2018.<br>• If you think of additional comments/edits please don't hesitate to send them to Deanna for incorporation. |
| 3:45 pm | Public Comment | none |
| 4:00 pm | Adjourn | |