

**Scientific and Technical Advisory Committee (STAC) Meeting**  
Hatfield Marine Science Center, 2030 SE Marine Science Drive, Newport, OR  
Guin Library Seminar Room  
**November 22, 2019**  
**1:00-5:00 PM**

**STAC members attending:**

**STAC members absent:**

**Other invited participants:** Cristen Don (ODFW), Tommy Swearingen (ODFW), Dave Fox (ODFW), Lindsay Aylesworth (ODFW), Kelsey Adkisson (ODFW), Haley Epperly (ODFW), Andy Lanier (DLCD)

**Information from previous meetings:**

STAC meeting notes: [April 2017](#), [October 2017](#), [March 2018](#), [June 2018](#), [November 2018](#), [March 2019](#), [August 2019](#)

General information: [Oregon Ocean Information - STAC](#)

## AGENDA

### 1:00 PM

- Welcome and introductions
- Update on assessment funding
- Review [timeline of assessment process](#) and discuss proposed [RFP process and procedures](#)
  - Proposal review process
    - STAC's role
    - External reviewer role
  - Clarification of STAC duties as selected university drafts the Final Report
  - Which STAC member(s) will be the main point(s) of contact for the RFP process
- Finalize [criteria document](#)
  - Discuss and agree on proposed draft definitions

### 2:40 PM

- Break

### 2:50 PM

- ODFW check-in with STAC regarding outstanding questions
- Discuss [full draft of RFP](#), with emphasis on suggested edits to the following sections
  - General information regarding proposal submission (eligibility, conflict of interest, desired team qualifications)
  - Proposal development and submission
  - Evaluation process/criteria for selection
- Topics for next meeting; tentatively schedule

### 5:00 PM

- Adjourn

**Virtual Connection Information (Zoom) - see next page**

## Join Zoom Meeting

<https://oregonstate.zoom.us/j/180241844>

Phone Dial-In Information  
+1 669 900 6833 US (San Jose)  
+1 929 205 6099 US (New York)

Meeting ID: 180 241 844