

# Floating Offshore Wind Roadmap

## Oregon Roundtable

### **DRAFT** Charter Version

last updated 11/14/24

**Where this document came from:**

This draft charter was developed through A) an template provided by Oregon Consensus, B) and comments from an Oregon Offshore Wind Energy Roadmap Roundtable task team on November 14, 2024 group meeting.

This Charter is intended to be revisited as needed when suggested by the Roadmap Roundtable members.

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## 1. Background: Offshore Wind Energy Roadmap Development

The **Department of Land Conservation and Development (DLCD)** has been directed by **House Bill 4080**, passed during the 2024 Legislative Session, to develop an **Offshore Wind Energy Roadmap** on behalf of the

State of Oregon. The Roadmap aims to establish standards for processes related to offshore wind energy development and approval. These standards will guide future research, investments, partnerships, and community engagement surrounding the potential development of offshore wind in Oregon.

### **Key Objectives and Standards of the Roadmap**

According to House Bill 4080, the standards defined in the Roadmap will aim to:

- Ensure **effective stakeholder engagement**.
- Support **local and regional coastal communities**.
- Create **economic opportunities** while sustaining existing economies.
- Develop an **offshore wind energy workforce** that is local, trained, housed, equitable.
- Protect **tribal cultural resources, archaeological sites**, and culturally significant viewsheds, along with other tribal interests.
- Safeguard the **environment and marine species**.
- Align with state energy and climate policy objectives, promoting energy diversity, reliability, and resilience within the state and regional systems.

### **Governance and Process Overview**

DLCD has appointed members of the **Roadmap Roundtable**, which will provide advice on both the content and engagement process for the Roadmap. Members may also participate in **working groups** focused on specific topics, such as:

- Environmental/cultural resource effects
- Energy needs and considerations
- Supply chain and port development
- Workforce development and labor standards
- Fisheries industry effects
- Community benefits and equity
- Tribal impacts and benefits
- State and local permitting

The **Roadmap development process is not a formal rulemaking effort. It cannot directly create or amend laws, rules, or enforceable policies.** Instead, it will identify and inform future public processes required to amend any enforceable policies.

### **Community Engagement and Strategic Planning**

DLCD, with support from **Oregon Consensus**, will coordinate the Roadmap's development and engagement process. The Roadmap may provide strategic planning guidance on steps the state should consider, such as future research, investment, and partnerships related to offshore wind energy development.

The development process will include ongoing opportunities for community engagement and public comment through June 2025. DLCDC will also seek direct input from affected communities to ensure their perspectives are included in the Roadmap.

The ultimate goal of the Offshore Wind Energy Roadmap is to establish a comprehensive framework that aligns with Oregon's energy, environmental, labor, economic, and social goals while promoting sustainable and equitable development of offshore wind energy infrastructure.

## 2. Formative Assumptions

### 2.1. The Roundtable IS...

- An advisory group that provides input on the content and engagement process of the Offshore Wind Energy Roadmap.
- A forum where members can participate in specialized working groups to focus on key areas relevant to offshore wind development.
- A space to identify potential benefits and/or impacts of concern, as well as questions to be addressed or studied regarding marine ecosystems and coastal environments.
- A platform to explore infrastructure needs and economic opportunities associated with offshore wind.
- An advocate for inclusive benefits, ensuring all communities, including underrepresented groups, are involved and able to benefit from offshore wind development.
- A facilitator of shared learning and consensus wherever possible, promoting an inclusive and collaborative dialogue among participants.
- A source to explore and develop recommendations for studies, mitigation, and enforceable state policies necessary to understand and address offshore wind impacts.
- Inclusive of Tribal governments, seeks to understand and address impacts to resources of Tribal concern, and recognizes the obligation of the State to meaningfully engage in consultation.

### 2.2. The Roundtable IS NOT...

- The group is not a decision-making body and has no formal authority to make or enforce policies. It is also not a sanctioned task force or authoritative committee.
- This group will not address specific offshore wind proposals or directly engage with current draft Wind Energy Areas.
- Participation in the group does not imply support or opposition to offshore wind development. Instead, it serves as a collaborative body and forum for inclusive dialogue and exploration.

## 3. Roundtable Objectives

The Roundtable is intended to:

Serve as a collaborative body and learning forum—Increasing understanding and awareness of offshore wind energy (OSW) issues through open dialogue, shared learning, and collaboration.

- Build relationships and trust amongst participants.
- Build understanding of the development process and clean energy needs of the state of Oregon
- Build a shared understanding of the climate crisis
- Crafting informed recommendations that could guide future research, investments, and policy development regarding sustainable offshore wind development in Oregon.
- Establishing guiding principles and values around offshore wind energy

- Developing collaborative partnerships to craft and implement strategies

## 4. Participation Guidelines

### 4.1. Timeline

It is anticipated that the collaborative work of the group will occur in phases beginning November 2024 and will span through June 2025, possibly beyond.

### 4.2. Membership

The collaborative group will represent a balance of interests. The initial members of this group are those invited by DLCD. Invited Roundtable members may designate an alternate and will approve an alternate with DLCD in advance of meetings. Oregon Consensus may check for alignment and disagreement around particular Roundtable recommendations (see Section 8.0 Decision-Making).

The Roundtable will have ex officio members representing state and federal agencies. Each of the nine federally-recognized Tribes in Oregon will have one seat on the Roundtable reserved for a representative of Tribal government.

#### 4.2.1. Participation

Each Roundtable member (or alternate) will participate in making recommendations to DLCD. State and federal agencies will be invited to participate as subject matter experts, and may be asked to provide support in drafting documents, research and providing context on state and federal law and regulations. Full Roundtable meetings will be open to the public, and all meeting recordings, notes, and materials will be posted to the DLCD website. There may be small group breakouts that will be open but may not be fully viewable. There may be task teams that help brainstorm ideas to bring back to the full Roundtable. Every effort will be made to ensure transparency. Roundtable participants should be aware that these meetings are viewable to the public and media and therefore their comments in their participation are attributable to them.

#### 4.2.2. New Members

DLCD may appoint new Roundtable members who can add important perspectives to the Workgroup at any time.

### 4.3. Commitments/Norms

Roundtable participants are expected to:

- Participate in a respectful manner, no intentional disruption of meetings, no harassment;
- Attend meetings and follow through on promises and commitments;
- Bring concerns related to the group's work from their interest group or organization up for discussion at the earliest point possible in the process;
- Share all relevant information that will assist the group in achieving its goals; and
- As appropriate, keep their organizations or interested communities informed of the group's process and substance.

The facilitators will help remind people of these norms, and will work with individual members if needed, and if ongoing challenges with behavior continue to occur, the facilitators may recommend further actions with DLCD. There are some additional ground rules in Section 8.

#### **4.4. Attendance**

Attendance is always preferred, but is most critical during times the group is forming a recommendation. In the event of planned absence or an unplanned emergency, Oregon Consensus and DLCD will take steps to ensure a missing member is provided an update about the meeting if an alternate is not able to attend and provide that organizational/agency continuity. Attendance can be either virtual or in-person.

#### **4.5. Withdrawal**

Any member may withdraw from the Roundtable at any time. Early verbal and written communication about the reasons for withdrawing, if related to the process, would be expected.

#### **4.6. Onboard New Members**

Procedures for inviting new Roundtable members is outlined in 4.2.2 New members. If there is a new member joining who does not already have organizational representation in the group, the facilitation team will lead the onboarding.

#### **4.7. Use of Alternates**

The use of alternates is permitted. If the primary representative for an agency or organization is not available to attend a meeting, they may send someone else to attend. The primary representative is responsible for ensuring the alternate is up-to-date on the work of the group before a meeting so they can fully participate when called on to do so. The alternate will be responsible for briefing the member afterward.

#### **4.8. Use of Subgroups**

The full Roundtable may form subgroups for specific tasks between meetings (“Task Teams”) or Workgroups for draft strategy planning over time (“Workgroups”). As a new subgroup forms, it will include a description of membership, tasks, timeline, and draft products/recommendations expected to bring back to the full Roundtable.

### **5. Organizational Structure**

#### **5.1. Facilitation Team**

Oregon Consensus is responsible for providing facilitation for the Workgroup and any subgroup efforts. This also involves developing agendas, meeting summaries, following up on action items, and coordinating meeting logistics.

#### **5.2. DLCD Team**

DLCD will be responsible for crafting the content for meetings, synthesizing feedback into options, and writing the draft and final Roundtable report.

#### **5.3. Roundtable Members**

Roundtable members are interested parties who actively provide feedback and craft recommendations to DLCD for the Oregon Offshore Wind Energy Roadmap.

## **5.4. Agency Members**

State and federal agencies participate in the Roundtable, and also provide feedback and craft recommendations. When Oregon Consensus checks with the Roundtable for levels of agreement or disagreement on recommendations, agencies will abstain.

## **5.5. Tribal Workgroup**

DLCD will convene a workgroup made up of the nine federally-recognized Tribes in Oregon for discussions on topics specific to the nine Tribes.

## **5.6. Broader Community and Public**

The anyone interested from the broader community is always welcome at Roundtable meetings. Each meeting will have an opportunity for public comment. However, there will be many opportunities for the broader community to engage in crafting the Roadmap.

# **6. Meetings**

Meeting notices will be sent to the distribution list managed by DLCDC. Meetings will be a mix of virtual and in-person, and each meeting will be recorded. Oregon Consensus will develop a meeting summary, which will then be distributed to the same list. Meeting recordings will be posted on DLCDC's YouTube channel, with a link in the meeting summaries and where additional Roundtable and Offshore Wind Roadmap information is posted.

## **6.1. Roundtable Meetings and Community Engagement**

The Roundtable will meet monthly for full-day workshops between November 2024 and June 2025. Meetings will generally run from 9:00 AM to 5:00 PM, with a preference for in-person meetings on the coast, supplemented by a hybrid Zoom option. Additionally, we anticipate supporting workgroups to explore and advise on key strategies identified by the Roundtable, with topics potentially including environmental impacts and community benefits.

Roundtable meetings will be open to the public and viewable online, with opportunities for public feedback. DLCDC will also organize various engagement opportunities for community members to interact with Roadmap content and provide input throughout the process.

## **6.2. External and Media Relations**

DLCD will be the primary point of contact speaking for the Roundtable as a whole to external audiences and the media. Roundtable members are welcome to talk to the media about their own opinions. DLCDC will notify the Roundtable of any media inquiries or external requests for updates, and will strive to create opportunities for a diversity of Roundtable members to help provide those updates.

# **7. Decision-Making**

Throughout the process, members may be asked about their level of agreement or disagreement on a particular recommendation to DLCDC; in these cases the group will strive for high levels of agreement in its recommendations, and documenting where there are remaining disagreements.

If full agreement on a recommendation is not reached, the group will make time to hear the concerns of the individual(s), discuss, and then engage in alternate strategies to attempt to increase the level of agreement. If full agreement is still not reached, Oregon Consensus will document the different viewpoints, the nature of the disagreement, and what was tried to reach agreement.

If a Roundtable member, or their alternate, is not available for an important recommendation (important being defined by the member, the group, or the facilitator), the facilitator will work with the member in advance or after the meeting where the recommendation is being discussed to include that member's opinion. Roundtable members can submit their contributions to a recommendation by email, phone, or other means before or after a meeting.

Materials and questions related to recommendations will be sent one week in advance, except in time-sensitive cases, to provide time for vetting with various constituents, Tribal Councils, etc. There may be times where a recommendation needs more than one week to discuss. Any member can request additional time.

## **8. Process Ground Rules of Engagement**

### **8.1. Good faith**

All members agree to act in good faith in all aspects of this Roundtable. As such, members will consider the input and viewpoints of other participants and conduct themselves in a manner that promotes collaboration.

### **8.2. Rights in other forums**

Participation in the Roundtable does not limit the rights of any member. Members will make a good faith effort to notify the group in advance if another action outside the process will be initiated or pursued which could affect the continuation of the Offshore Wind Roadmap process. .

### **8.3. Ground rules**

- Share the information you received.
- Be clear about the issues you are discussing.
- Be clear about who you and the group do or do not represent.
- Alone we know a little, together we know a lot.
- Be civil and respectful, avoiding what could be perceived as personal attacks. Being respectful can include being loud, direct, and passionate- everyone has a different style of showing up.
- Agree to hold each other accountable for meeting these expectations.
- Avoid making assumptions or attributing motives, instead asking for clarification.
- Embrace the “gray areas” that may be uncertain or uncomfortable.

## 9. Initial Members

See a roster of Roundtable members and ex-officio Agencies at:

<https://www.oregon.gov/lcd/ocmp/pages/offshore-wind-roadmap.aspx>

DRAFT for Discussion Only